

Franklin Monroe Schools

Family Change of Address

Please Print Clearly

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

Student Name: _____ Grade: _____

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Old Phone #: _____

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New Phone #: _____

TYPE OF CHANGE: (please check one)

- Family moved to new location
- Change of custody
Guardian/custodial parent name: _____
We will need court documents.
- Marital separation/divorce
Custodial parent name: _____
- Court Placement
Guardian name: _____

Which phone numbers are preferred to be used with One Call Now?

1. _____
2. _____
3. _____

Date Change Takes Effect: _____

Homeless Status: Yes No (If you are sharing housing with other families due to loss of housing or economic hardship, check the Yes box.)
(If yes, select one) Public operated shelter Privately-operated shelter Relatives or friends Other: _____

Parent Name: _____ Parent Signature: _____

** Please turn into any school office for processing. **
~ Office Use Only ~

Proof of Residency Received

- Lease Agreement
- Bank Statement
- Utility Bill
- Paystub
- Real Estate Tax Bill
- Mortgage Statement
- Other: _____

- DASL Updated Status Change Contact Info Updated Permanent Folder
 - Notify homeroom teacher (FMEL) Emergency Form Updated
 - IEP folder Notify Transportation Dept One Call Now
- EMIS Coordinator Signature: _____

TO BE FILED IN STUDENT(S) PERMANENT FILE.